

Sample volunteer wanted notice

Volunteer position available

Role description: (name of position)

Responsibilities/ tasks:

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Skills or experience required or desirable:

(skills, training, qualifications, experience, knowledge)

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Personal attributes required:

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Special requirements:

(eg drivers licence, police check if working with children)

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Time frame and attendance requirements:

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Location of work:

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Travel involved:

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Supervision of the position:

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What benefits will the volunteer gain from this position?

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